

CLEVELAND RAPE CRISIS CENTER
Job Description

Title: Clinical Manager/Trauma Therapist
Mentor and Chardon Office

Reports To: Director of Clinical Services

Position Summary: The Clinical Manager/Trauma Therapist will primarily be located out of the Mentor and Chardon office locations. The Clinical Manager/Trauma Therapist will oversee the activities of the Therapeutic Services Team and provides day-to-day supervision to Trauma Therapists to assure that all survivors of rape, sexual abuse and sex trafficking receive timely services, support and education. The Clinical Manager/Trauma Therapist will serve as a liaison to Community Partners and operate in coordination with CRCC program teams. They will provide direct counseling services to clients and their supporters and carries a small case load.

Principal Duties and Responsibilities of Clinical Manager/Trauma Therapist:

Program Supervision:

- Oversee supervision of regional trauma therapist and clinical intern(s).
- Supervise Client Services Coordinator.
- Facilitates regional team meetings to develop a cohesive regional team and to ensure team goals are being met.
- Review and interview applicants to select internship candidates.
- Assists in conducting yearly performance evaluations of each staff member on team.
- Ensure that all records are completed in a timely manner and comply with CARF Medicaid and CRCCs record keeping guidelines.
- Orient and train new personnel for the regional team.
- Assist as a trainer for regional volunteer trainings.
- Work closely with other client services and advocacy staff on cases requiring multi-disciplinary services.
- Assist in developing and implementing annual regional outreach plan to community partners.
- Participate as the agency liaison to community collaborations.

Direct Practice:

- Provide high quality clinical care to clients with complex needs and diverse ages (children, adults).
- Carry caseload (20% productivity).
- Co-Facilitate Groups.
- Provide clinical office coverage a minimum of one night per week, or as needed.

- Maintain accurate records of services provided to clients.

Operations:

- Assures adequate staffing
- Coordinates facility related activity and projects
- Implements facility emergency plans and assures building specific staff trainings in that area to comply with CARF
- Oversees and documents safety drill
- Coordinates building maintenance and repairs as necessary

Outreach:

- Outreach to social service agencies to assure that CRCC's expertise in the area of rape and sexual abuse is known.
- Outreach to local universities to recruit interns.
- Outreach to regional Sexual Assault Response Team (SART).
- This position assists with providing training for law enforcement, prosecutors, judges, and other community professionals.

Additional Responsibilities:

- Attend and participate in departmental, organization-wide and other meetings.
- Act in the best interest of the organization, reflecting the values of teamwork, collaboration and mutual respect.
- Perform other duties as needed or directed.

Qualifications:

- Experience providing clinical supervision and ability to supervisor per OCSWMFT Board
- Experience and knowledge in working with survivors of sexual abuse and rape
- Knowledge in recovery, mental health and other co-occurring disorders
- Experience in working with addictions
- Experience in crisis intervention and conflict resolution skills
- Excellent interpersonal skills and the ability to maintain a positive collaborative relationship among staff
- Ability to work in a fast-paced, dynamic environment

Experience:

- 3+ years direct clinical service with survivors of sexual violence required.
- 1 + years of experience providing supervision.

Education/Training:

Master's degree in Counseling, with valid OH license (LPCC-S).

Cleveland Rape Crisis Center is dedicated to building a culturally diverse and pluralistic staff committed to teaching and working in a multicultural environment. Qualified applicants will receive consideration for employment and will not be discriminated against based on race, color, religion, sex, sexual orientation, gender identity/expression, national origin, disability status, protected veteran status, or any other characteristic protected by law.