

Cleveland Rape Crisis Center

Position: Victim Specialist
Reports to: Manager of Anti-Human Trafficking

Position Summary:

The Victim Specialist is primarily responsible for providing trauma informed crisis and ongoing support, case management and advocacy to survivors of sex abuse and sex trafficking. The Victim Specialist provides a broad range of services to empower survivors including, but not limited to: educating and facilitating the victim's decision making, serving as a liaison between agencies, accompanying/staying with the victim during medical appointments, police interactions, and court appointments, conducting safety planning; identifying short term housing options, resources, and other vital referrals. This position serves Cuyahoga County, Lake County, Geauga County and Ashtabula.

Principal Duties and Responsibilities:

- Provide victim assistance in a variety of settings such as the medical and judicial systems, in other mental health organizations, on ride alongs or stings with the FBI and other law enforcement.
- Provide crisis response to PROJECT STAR (Sex trafficking hotline) clients.
- Responsible for initial intakes and needs assessments of all primary and secondary survivors (includes other service providers) calling the agency.
- Maintain individual case load and assists clients whose lives have been disrupted due to sexual abuse and sex trafficking to regain independence and stability.
- Refer and link survivors of sex trafficking to appropriate community agencies such as legal services; long term counseling; for medical, mental, physical, social and educational needs.
- Provide follow-up services to clients and the opportunity to reconnect if they chose to return to "the life".
- Facilitate psycho-educational groups and classes.
- Build relationships with other professionals, including police departments, prosecutor's office, probation/parole, other social services organization across NE Ohio.
- Educate medical and law enforcement professionals about best practices in working with sex trafficking survivors, act as an educational resource and provide support to mental/physical health personnel and the Cuyahoga, Lake, Geauga and Ashtabula communities.
- Participate in coalitions and multi-disciplinary teams directly related to sex trafficking.
- Maintain effective communication with other program team members for service coordination and to assure timely services for all survivors.
- Documents client's progress and actions taken according to agency guidelines, and

maintain records as required.

- Function as a representative of CRCC during community events and serve as an educational resource to the community.
- Maintain a flexible schedule to accommodate the needs of clients and the agency, which includes some after hour and weekend coverage as needed.
- Travel to other organizations and throughout the community to meet clients offsite and provide crisis stabilization or psych educational support
- Attend Professional Development opportunities, as scheduled clinical supervision
- Perform other duties as assigned.

Hours of Work: This is a full-time position (40-hours a week) requiring flexible hours of work for the purpose of meeting the needs of clients and the program – some evenings and weekend hours required.

Qualifications: Bachelor's degree with three years of experience in a related field providing direct services to the community in a human services program required, or five years' work experience in a related field. Must have ability to build relationships, collaborate internally and externally, and communicate effectively with diverse audiences, staff, volunteers and partners both verbally and in writing; able to assess the needs of clients under emotional stress and refer to appropriate resources, handle graphic accounts of crimes, interact effectively with emotionally upset survivors; Maintain confidentiality of information; Must be able to travel in North East Ohio and have valid OH driver's license.

Cleveland Rape Crisis Center is dedicated to building a culturally diverse and pluralistic staff committed to teaching and working in a multicultural environment. Qualified applicants will receive consideration for employment and will not be discriminated against based on race, color, religion, sex, sexual orientation, gender identity/expression, national origin, disability status, protected veteran status, or any other characteristic protected by law.