

## CLEVELAND RAPE CRISIS CENTER

**Position:** Eastern Regional Team Intern

**Reports to:** Director of Outreach and Community Partnerships and Volunteer & Internship Coordinator

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### **Position summary:**

The Eastern Regional Team Intern is responsible for assisting the Regional Outreach Specialist and ERT Team with providing information and resources to the Geauga, Lake, and Ashtabula communities, as well as delivering outreach educational services and other projects as determined and assigned.

### **Principle Duties and Responsibilities:**

- Attend required training to include Ambassador training
- Research best practices in the realm of community engagement and outreach within rural communities and present findings to Eastern Regional Team
- Support data management using the Community Relationship Management system for L/G/A information
- Set up, attend, and tear down tabling events in the L/G/A communities and inform the community about CRCC resources
- Help with preparation, attend and co-facilitate outreach presentations with the Regional Outreach Specialist and or other ER team members
- Attend community events and collaborative meetings as assigned
- Literature dissemination across the tri-county area

### **Qualifications:**

- Working toward a degree in Social Work, Communications, Business, Education, English, Sociology, Psychology, or related field
- Committed to the mission of CRCC to prevent sexual violence, serve, and advocate for survivors
- Ability to connect with others, quickly establish rapport, and forge strong relationships
- Ability to demonstrate healthy boundaries and self-care
- Ability to maintain confidentiality
- Excellent communication skills with diverse audiences, clients, staff, volunteers and partners both verbally and in writing
- Possess the ability to have cultural humility while working with unserved, underserved, inadequately served, marginalized and vulnerable populations
- Self-starter, highly motivated, keen attention to detail
- Ability to work independently and perform other duties as assigned
- Valid OH driver's license and reliable transportation

**Hours of work:** 10-20 hours per week, negotiable based upon program or practicum need

**Salary:** Unpaid

**Start:** Fall 2019

Cleveland Rape Crisis Center is dedicated to building a culturally diverse and pluralistic staff committed to teaching and working in a multicultural environment. Qualified applicants will receive consideration

for internships and will not be discriminated against based on race, color, religion, sex, sexual orientation, gender identity/expression, national origin, disability status, protected veteran status, or any other characteristic protected by law.

Updated 5.1.2019