

## Cleveland Rape Crisis Center

**Position:** Project STAR Specialist

**Reports to:** Project STAR Manager

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### **Position Summary:**

The Project STAR (Sex Trafficking, Advocacy & Recovery) Specialist is primarily responsible for providing trauma informed crisis and ongoing support, case management and advocacy to survivors of sex trafficking. The Project STAR Victim Specialist provides a broad range of services to empower survivors including, but not limited to: educating and facilitating the victim's decision making, serving as a liaison between agencies, accompanying/staying with the victim during medical appointments, police interactions, court appointments, conducting safety planning; identifying short term housing options, resources, and other vital referrals. The Project STAR Victim Specialist will also assist with trainings for law enforcement, prosecutors, judges, and other community professionals. This position serves Cuyahoga County, Lake County, Geauga County and Ashtabula.

### **Principal Duties and Responsibilities:**

- Provide victim assistance in a variety of settings such as the medical and judicial systems, in other mental health organizations, on ride alongs or stings with the FBI and other law enforcement.
- Accompany clients to police interviews, grand jury, meetings with prosecutors, and court proceedings.
- Serve as a Member of the Human Trafficking Docket Treatment Team and regularly provide the clients on the docket with CRCC information and basic trauma coping skills.
- Provide crisis response to PROJECT STAR (Sex trafficking hotline) clients.
- Provide back-up coverage of PROJECT STAR line as needed.
- Provide after hour and weekend coverage as needed.
- Responsible for initial intakes and needs assessments of all primary and secondary survivors (includes other service providers) calling the agency.
- Provides community support services to clients in need of such services by meeting them where they are.
- Maintain individual case load and assists clients whose lives have been disrupted due to sex trafficking to regain independence and stability.
- Refer and link survivors of sex trafficking to appropriate community agencies such as legal services; long term counseling; for medical, mental, physical, social and educational needs.
- Provide follow-up services to clients and the opportunity to reconnect if they chose to return to "the life"

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- Facilitate psychoeducational Groups for clients as needed
- Prepare and file Victims of Crime Compensation applications with clients.
- Assist with trainings as needed.
- Build relationships with other professionals, including police departments, prosecutor's office, probation/parole, other social services organization across NE Ohio.
- Educate medical and law enforcement professionals about best practices in working with sex trafficking survivors, act as an educational resource and provide support to mental/physical health personnel and the Cuyahoga, Lake, Geauga and Ashtabula communities
- Maintain statistics in Apricot.
- Participate in coalitions directly related to sex trafficking.
- Maintain effective communication with Therapeutic Services and Advocacy Team members for service coordination and to assure timely services for all survivors.
- Implement and maintain a comprehensive and culturally competent referral database.
- Documents client's progress and actions taken according to agency guidelines, and maintain records as required.
- Function as a representative of CRCC during community events and serve as an educational resource to the community.
- Maintain a flexible schedule to accommodate the needs of clients and the agency.
- Travel to other organizations and throughout the community to meet clients offsite and provide crisis stabilization or psych educational support
- Assist with duties related to being a staff member at the Cleveland Rape Crisis Center.
- Attend Professional Development opportunities, as scheduled clinical supervision
- Submit monthly reports of activities
- Perform other duties as assigned.

**Qualifications:** Bachelor's degree, MA with LSW preferred, with two years of experience in a related field providing direct services to the community in a human services program, or five years' work experience in a related field. Must have ability to build relationships, collaborate internally and externally, and communicate effectively with diverse audiences, staff, volunteers and partners both verbally and in writing; able to assess the needs of clients under emotional stress and refer to appropriate resources, handle graphic accounts of crimes, interact effectively with emotionally upset survivors; Maintain confidentiality of information; Must be able to travel in North East Ohio and have valid OH driver's license.

**Hours of Work:** This is a full-time position (40 hours/week). Flexible scheduling required, weekend and evening hours as needed.

**Salary:** Commensurate with experience. Excellent benefits and work environment.

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Cleveland Rape Crisis Center is dedicated to building a culturally diverse and pluralistic staff committed to teaching and working in a multicultural environment. Qualified applicants will receive consideration for employment and will not be discriminated against based on race, color, religion, sex, sexual orientation, gender identity/expression, national origin, disability status, protected veteran status, or any other characteristic protected by law.